

West Valley Fire District

Special Meeting Minutes - February 22, 2021 4:00pm - 825 NE Main St. Willamina, OR 97396

*Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
West Valley Fire District Rick Mishler Gary Brooks Roy Whitman Chris Greenhill Connie Brown	None
	Administration Present
	Fred Hertel Damon Schulze (V) Les Thomas (V) Samantha Tuck (V)

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS

Call to Order		President Rick Mishler, West Valley Fire District, opened the meeting at 4:00 pm. The agency has a quorum of directors which allows deliberation and decision making. Public comment will be taken per the agenda.
Contract with Sheridan for Admin	Discussion	Mishler request that one check be made out for the contracted payment and one check be made out for any other expenses that WV owes SFD. Hertel responds with saying that he will meet with Todd Kimball to see if operationally we can do that, since every check must be audited and if it cost more money to make a second check then he does not believe it is a good idea. Brooks states that there are no line items for why they are paying SFD back for. Hertel responds saying that all bills are included in the monthly board packet. Whitman states he saw the breakdown and understood what WV was paying SFD back for. Brooks states that its not broken down correctly in the monthly board packet. Hertel states that he will look into it. Brooks also states that Kimball's contract is up because it was for 90 days. Hertel states that its 90 days or until ended.
Ambulance down payment	Discussion	Mishler states that he thought the budget was \$50,000. Hertel responds saying the board decided to add an additional \$50,000. Mishler questions if the money will come out of capital outlay. Hertel confirms that it will come out of capital outlay. Mishler asks what the monthly payment will be for the new ambulance. Hertel replies saying that when he gets numbers back, he will confirm the monthly payment, but he believes it will be \$4,000 for 5 years, to meet the board requested to use levy dollars to make the payments.
Staff vehicle purchase	Discussion	Mishler asks if we are going to be purchasing new radios and Hertel replies no we are going to use a radio that was donated to SW Polk from Polk Sheriff's Office. Whitman asked if we will be using any other old equipment. Hertel states we will be using all materials of value. Mishler asks if the truck is on its way. Hertel replies, yes but it has been delayed due to recent winter events.
Not on agenda	Discussion	Mishler states they want to make a statement to the public so that they are transparent with the community about what is happening, and they want to make a statement about their goals for the community for the next five years. Greenhill states that you cannot have a timeline on it. The Board then asks Hertel to write up a draft statement for the bulletin board and to bring it to the next meeting.
Finance committee	Discussion	Rick states that he has names of individuals that have agreed to be apart of the financial committee, Reynold Leno, Doug Hunter, Dick Schuman, and Ryan Mehlhoff. Rick states that he wants to get the packets together by the next

		<p>meeting to give to the committee. Rick then states “The purpose is to explore all of our financial history for the past three years to look into what we have now and where we are getting the money and to determine what we’re going to be looking at in the future. The goal would be to make advisory opinions as to where WV is going to be best off in the future moving forward.”</p> <p>Motion: Connie Brown Second: Gary Brooks I move to establish the finance committee. Motion passes unanimously</p>
Not on agenda	Action	<p>Brooks apologizes for his actions at the previous meeting and states “after talking with my wife and family I have decided to resign so that you can have a new board member and maybe have some peace and quiet in the meetings. We have discussed that it will be official at the April meeting” Rick states that Brooks would like to help pick his successor and request that Brooks be allowed on the finance committee. Greenhill states “this is a strict calendar thing. So, we can get it to the county elections so someone can run for the position prior to the March 18th meeting vs. waiting and having to appoint someone for a year?” Brooks states it would be two years if they appointed someone. Greenhill replies “so why can we not do it, so the voters elect someone to the board?” Brooks states “I think the problem I see here is if the board chooses and candidate and you put them on the ballot, and they run unopposed what’s the difference.” Greenhill asks Brooks “how do you know they will run unopposed?” Brooks replies because you’re only going to give everyone else two days to figure it out and apply” Greenhill states that the voters choose from whoever applies” Brooks asks if multiple people apply do, they all go on the ballot?” Greenhill confirms Mishler clarifies that Brooks would like to pick his replacement and Greenhill emphasizes the fact that position is an elected position” Brooks then states “I don’t think the voters are in a position to select your personal candidate, I think we as a board have a much better idea who would be the best person on the board vs. the public” Whitman states “if we’re trying to be transparent with the community why are we trying to take it away from our community that we’re trying to serve?” Brooks states “it can be put into the Bulletin Board” Connie states out of respect for Brooks since he has been in our community for so long that we should allow him to pick his successor” Greenhill states that he respects the voters choice.</p> <p>Motion: Roy Whitman Second: Gary Brooks I move to accept Gary Brooks resignation effective prior to the April meeting. Motion passes unanimously.</p>
Adjournment		Meeting adjourned at 5:28 PM.
Action Items/Items for Follow-Up		
Deliverable	Responsible Party	Timeline

Upcoming meetings/events:

- 04-11-2021 Joint Board Meeting

Board packet and handouts included:

- Agenda

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate

- Be respectful, including:
 - Keeping our cell phones silent
 - Listening without interrupting when someone else is speaking
 - Allowing for all to contribute to the discussion
 - Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!