

**West Valley Fire District**

Special Meeting Minutes - May 3, 2021 6:00pm - 825 NE Main St. Willamina, OR 97396

\*Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
<b>West Valley Fire District</b> Rick Mishler Roy Whitman (ARC) Chris Greenhill Connie Brown Mike Alger	None
	Administration Present
	Fred Hertel Christine Talley Damon Schulze (V)

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
<b>Call to Order</b>		President Rick Mishler, West Valley Fire District, opened the meeting at 6:00 pm. The agency has a quorum of directors which allows deliberation and decision making. Public comment will be taken per the agenda.
<b>Finance Committee Q&amp;A</b>	Discussion	<p>Mishler asks Mehlhoff, chair of the finance committee, what they would like from the board. Mehlhoff says they need to break down the costs and call numbers that come from tribal grounds. Greenhill says that the statistics reflect that WVFD does 53% of the calls on tribal property. Mehlhoff disagrees and Greenhill asks Hertel for clarification. Hertel explains there is no way to delineate that information; there is about a 50/50 split between 182 and 181, but that does not differentiate between tribal and nontribal property. Greenhill guess WVFD will lose about 50-54% of net volume.</p> <p>Mishler asks if the system can break it down by insurance provider. Mehlhoff explains that breaking it down by insurance provider will not determine who is on tribal grounds. Brown says the finance committee will have to estimate as best they can.</p> <p>Hertel suggests the finance committee appoint one person to work with district staff to get the information they need. Brown agrees. Greenhill suggests the finance committee assume 54% loss of revenue.</p>
<b>Minutes Approval</b>	Discussion/Action	<p>Mishler calls attention to the fact that there are 4 board members present. Board members read the minutes of the last meeting. Mishler asks if there are any questions or corrections. There are none.</p> <p><b>Motion:</b> Greenhill <b>Second:</b> Brown  <i>Motion to approve the minutes of the last special meeting.</i>  <b>Motion passes unanimously.</b></p>
<b>Dodge Pickup Purchase</b>	Discussion	Brown expresses frustration that the board voted to purchase a red pickup they thought was coming from Texas and then found out the truck they were getting was different than expected; instead of a red truck they were getting a white one, and it is arriving later than expected. Hertel explained the photo that was shown to the board was not the exact pickup but an example of what they could get. Mishler asks if the 3 quotes for the pickup

		<p>that Hertel brought are valid now. Hertel clarifies that they are valid from when they ordered the pickup.</p> <p>Brown expresses frustration that it was not what the board had understood coming out of the meeting of the vote for the pickup, and that Chief Thomas apologized, saying that what they thought was correct. Hertel explained he did not see it that way and would talk with Thomas to see his perspective. Hertel explains that the truck is ordered but delivery is delayed due to COVID. He explains that they are not giving dates any more on the truck, and the last he heard on the ambulance, was that it would be ready in August.</p>
<b>Director Comments</b>	Not on agenda	<p>Brown says that she is very nervous to bring this up and expresses frustration with the board, that they are not working as a team and do not respect each other. She says the staff do not respect the board because of this. Brown goes on to say the board is not functioning, they give the Chief mixed messages, and do not make decisions. She says they voted to adopt a budget that they knew was wrong.</p> <p>Mishler asks what Brown would like to do to fix the pickup situation. Brown says the board needs to pay attention to know there was a problem, it needs better communication, and owes the Chief better direction. Mishler adds the reason he thought they would get the truck sooner was because it was said someone could fly down and pick it up. Hertel explains that was only the case once the truck was ready.</p>
<b>Finance Committee Appointment</b>	Discussion	<p>Mishler says that Gary Brooks has withdrawn his consideration for the finance committee. No further action is taken.</p>
<b>Vehicle Maintenance</b>	Discussion/Action	<p>General discussion of Engines 182 and 183. Greenhill says he would authorize repairing 182 but not 183. Mishler asks who can tell them what the estimates are. Hertel says staff estimates between \$10,000 and \$15,000 for each and \$30,000 for both vehicles. Brown agrees they should fix 182. Mishler asks where \$20,000 would be taken from. Hertel says it would have to come out of Cash Carryover or the COVID money. Mishler says they had \$200,000 coming in and put away \$100,000, leaving some \$100,000 left and asks where it went aside from the pickup. Hertel answers \$40,000 in facility maintenance and one other thing he could not remember. Mishler says there should be \$20,000 somewhere and Hertel responds that may be. Hertel says they do not need to decide tonight because they can continue to use the SWP engine. Greenhill states he would prefer not to wait.</p> <p><b>Motion: Whitman Second: Connie</b>  <i>Motion to authorize staff to repair 182 to a maximum of \$20,000.</i>  <b>Motion passes unanimously.</b></p> <p>Alger asks if it will go out for bid. Hertel explains there is a contract with City of Dallas Fleet Services but that we are also testing Forest Glenn because they have a current EVT to sign off on vehicle repairs.</p>

		<p>Brown asks about SWP surplus, whether there is an option of buying one of their engines. Hertel says potentially yes, and with the consolidation not going through WVFD would have to have a one-on-one conversation with SWP.</p> <p>Greenhill confirms they will take no action on 183 since it is outdated, and when it effects ISO they can make something happen. Roy asks if there is any value in the engine. Greenhill responds that it would make a maximum of \$2,500 as scrap.</p>				
<b>Director Comments</b>	Discussion	<p>Whitman introduces a letter from Rod McAllister regarding board members. He says there were concerns about transparency. Brown asks how the information came to Whitman. Whitman answers that he heard rumors from several people, so he went directly to McAllister and told him if he would like to submit something in writing then Whitman would bring it to the board. Whitman states he is not trying to tear the board apart but keep the board accountable. Mishler expresses that he thought the matter was done. Whitman says after he spoke with Greenhill he thought so too, but then he got the letter from McAllister. Brown expresses concern that she thought the matter was handled and asks if McAllister wants to say something. Whitman says he might come to the next meeting.</p>				
<b>Adjournment</b>	Action	<p><b>Motion:</b> Mishler <b>Second:</b> Greenhill  <i>Motion to adjourn the special meeting</i>  <b>Motion passes unanimously</b></p> <p>Meeting adjourned at 7:10pm</p>				
Action Items/Items for Follow-Up						
<b>Deliverable</b>		<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 60%;">Responsible Party</th> <th style="width: 40%;">Timeline</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Responsible Party	Timeline		
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Upcoming meetings/events:

- 5-13-2021

Board packet and handouts included:

- Agenda

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate
- Be respectful, including:
  - Keeping our cell phones silent
  - Listening without interrupting when someone else is speaking
  - Allowing for all to contribute to the discussion
  - Honoring the Chair
- Follow Robert’s Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!